



VENDOR RULES & REGULATIONS AGREEMENT

- Vendors must be selling something physical or taking orders for custom items, vendors giving out information about medical, financial, or property/realty services etc. are NOT permitted. If a vendor has any questions, please contact Robert Forshay at 559-998-2240. For sponsorship and advertising opportunities please contact Shannon Pfeil at 559-998-2241.
- Vendors must have base access as MWR can NOT sponsor vendors for this event.
- Vendors are on a first come first served basis, MWR will assess each application on a case-by-case basis to ensure there is no duplicate vendors (one Scentsy vendor, for example).
- 10*10 spot.
- Provided, 1 6ft table, 2 chairs
- Spots do not have power.
- Spots assigned upon arrival
- CHECK IN TIME 1300-1500
- SETUP TIME 1300-1530
- TEARDOWN TIME 1800-1900
- Vendors are responsible for removing all trash from their spot at the end of the event.
- MWR organizers are not responsible for any loss, theft, or damage to vendor property.
- Vendors participate at their own risk and must have appropriate insurance coverage if needed. \Spaces are reserved on a first come first served basis, and are limited.
- Spots for vendors at the MWR Jet Lighting Ceremony are non-refundable.
- MWR staff assign vendor spots on the day of the event. For special requirements please email robert.forshay2.naf@us.navy.mil.
- Vendors must arrive at the designated setup times and stay until designated teardown times. Emergencies excluded. Unreliable vendors may forfeit their right to participate in future events.
- Any vendor or organization with **2 consecutive** no shows to MWR events will be **excluded** from all future MWR events for **1 year**. Vendors/organizations must petition MWR to be re-instated as a vendor, after the 1 year period has passed.
- Vendors are **prohibited** from selling or **promoting** the following items: **CBD products, drug paraphernalia, alcohol, weapons and firearms, and material of a political nature. We reserve the right to disqualify any product a vendor wishes to sell or give away.**
- No soliciting for community information, you can give information out, but you can't solicit for contact details or other identifying information from customers.

- **Food vendors please contact Rob Forshay at 559-998-2240 for rules and regulations regarding food sales. .**
- Vendors will be responsible for removal of all trash from their designated area unless otherwise stated.
- No open flames inside vendor tents.
- Vendors are assigned a 10ft x10ft space, unless otherwise stated in writing from MWR (food trucks/vendors will be assigned space based on the size needed).
- No vehicles are permitted on-site **at any time** during an event! All vehicles must be removed from the event site **30 minutes** prior to the start of the event, and cannot return until **15 minutes** after the end of the event. Vehicles must stay on designated driving paths. No vehicles are allowed in event spaces without permission from the event organizer.
- Power is not available to vendors at most MWR venues. If power is available at the event venue, vendors shall operate no instruments, appliances, machinery, equipment, or other objects requiring electricity, except as specifically set out herein; 110 household service only. No connections or combinations of connections can exceed 20 amps. No vendor is permitted to connect power until authorized on-site by the event organizer.
- No activities in violation of federal, state, or local laws are permitted at MWR events. It is the responsibility of the vendor to enforce this provision. No lewd or indecent actions, conduct, language, pictures, or portrayals shall be included in the activity presented by the vendor.
- **CAUSES FOR AGREEMENT TERMINATION:** It is expressly understood and agreed that, without prejudice to any rights and remedies that may be available to MWR, in the event of any breach or failure to perform by Vendor one or more of the terms and conditions of this Agreement, MWR may terminate this agreement by so notifying the Vendor and may refuse to allow the Vendor to take possession of the premises or if Vendor is already in such possession, may stop all activities of Vendor on premises and oust Vendor from the premises. MWR, its agents, or employees shall in no way be responsible for the Vendor for carrying out the actions authorized by this paragraph.

This is the list of items, and practices that are against our policies to sell or promote.

- No political slogans/items.
- No offensive language/images (depictions of a graphic or violent nature etc.)
- No drug paraphernalia, alcohol, or tobacco products.
- No soliciting for community information, you can give information out, but you can't solicit for contact details or other identifying information from customers.
- Food vendors please contact Rob Forshay at 559-998-2240 for rules and regulations regarding food sales.

I have reviewed this agreement and agree to all rules and regulations within.

Signature

Date



Submit this form by clicking 'Submit Email' and following email instructions.